



Scania (Great Britain)Ltd  
 Delaware Drive, Tongwell  
 Milton Keynes, MK15 8HB  
 Buckinghamshire, England



**Instruction to your bank or  
 building society to  
 pay by Direct Debit**

Name of account holder

Bank/Building Society account number

Branch sort code

Name and full postal address of your  
 Bank/Building Society

Service User Number

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 9 | 8 | 5 | 3 | 2 | 8 |
|---|---|---|---|---|---|

Reference

**Instruction to your Bank or Building Society**  
 Please pay Scania GB Ltd Direct Debits from the  
 account detailed in this Instruction subject to the  
 safeguards assured by the Direct Debit Guarantee.  
 I understand that this instruction may remain with  
 Scania GB Ltd and, if so, details will be passed  
 electronically to my bank/building society.

Signature - Date

Banks and building societies may not accept Direct Debit Instructions for some types of account.



## The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Scania GB Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Scania GB Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Scania GB Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – if you receive a refund you are not entitled to, you must pay it back when [Company name] asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify [Company name].