



DRIVER TRAINING BOOKING AND CANCELLATION POLICIES

On booking you will be invoiced for the training course required and all applicable fees.

You must pay for your training in full at the time of booking to ensure your training dates are booked and confirmed.

Non-payment could result in your training date being allocated to another person who has paid. If you are invoiced for your training, payment must be made within 30 days of receipt of the invoice.

Because it can be difficult to allocate training days at short notice, training course cancellations are chargeable, unless we can fill the cancelled slot with an equivalent training. Therefore training cancelled:

- Over 28 days: zero cost (except for any services that may have already been paid for such as medicals etc.)
- Between 7 and 28 days (inclusive): 50% of full cost
- Within 7 days: 100% of full cost